

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF HUMAN SERVICES**

Economic Security Administration



Meeting Title: Special Joint Session:
Medicaid Expansion and Eligibility (ME&E) Subcommittee Meeting &
Health Benefits Exchange (HBX)

Date/Time: Thursday, February 14, 2013 / 10:00 AM to 12:00 Noon

Location: Department of Human Services (DHS)
645 H St NE, 4th Floor Conference Room

Attendees:

Name	Agency	Email
Deborah Carroll	DHS/ESA	deborah.carroll@dc.gov
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Agenda:

- **Introductions**

- Deborah Carroll welcomed everyone to the meeting. Due to the short timeframe that public comments are being sought on the Single Streamlined Application by the Centers for Medicare and Medicaid Services (CMS), the meeting today focused on just this one issue.

- **Presentation & Discussion: Model Application**

- Background:
 - CMS released proposed rules on January 29, 2013, on the Single Streamlined Application and is accepting public comments until February 28, 2013
 - The proposed documents from CMS includes a list of all the potential questions in the online Application to determine eligibility to purchase coverage through the Health Insurance Marketplace and for insurance affordability programs, (IAPs), including Medicaid, the Children's Insurance Program (CHIP), and advance premium tax credits/cost sharing reductions
 - CMS has also issued a draft paper application, both for unsubsidized coverage and for IAPs.
- Bernadette Bullock gave the presentation and led the discussion on the Single Streamlined Application
 - Bernadette is the Team Lead for the DHS and Sister Agency Applications Working Group
 - They have been meeting since November 2012
 - The District has decided to use the CMS Model Application
- A CMS video demonstrating the dynamic aspect of the Model Application was shown to participants: [CMSHHS: Health Insurance Marketplace Videos](#)
- Participants discussed the program components that will be included in Releases 1, 2 and 3 of the DC Access System, (DCAS), scheduled for October 1, 2013; October 1, 2014; and September 1, 2015, respectively.
- For the scope included in each DCAS Release Timeline, please see next page

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DCAS Scope for each Release

Release 1	Release 2	Release 3
<p><i>ACA Required</i></p> <ul style="list-style-type: none"> • Medicaid (MAGI only) • QHP Subsidies/Credits • Unsubsidized QHPs <p><u>Functionality Deployed:</u></p> <ul style="list-style-type: none"> • Customer Portal • Employer/Carrier functions • Verification (Federal Data Hub integration and Local Interfaces) • Eligibility & Enrollment • Plan Management • QHP/Medicaid Financial Management (Marketplace) • Contact Center • Consumer Marketing • “Basic” Case Management 	<p><i>Federally Funded</i></p> <ul style="list-style-type: none"> • Remaining Medicaid (Non-MAGI) • Supplemental Nutrition Assistance Program (SNAP, also known as Food Stamps) including Employment and Training Program and Disaster Food Stamps (separate application process) • Temporary Assistance for Needy Families (TANF) including TANF Employment Program and TANF Diversion (one-time payment in lieu of ongoing benefits) • Refugee Cash and Medical Assistance <p><i>Locally Funded</i></p> <ul style="list-style-type: none"> • Program on Work, Employment and Responsibility (POWER) • Interim Disability Assistance • General Assistance for Children • Immigrant Children Health Care • DC Healthcare Alliance • Burial Assistance • Homeless “Intake” <p><u>New Functionality Deployed:</u></p> <ul style="list-style-type: none"> • “Full” Case Management • Human Services Financial Management 	<p><i>Federal/Local</i></p> <ul style="list-style-type: none"> • Homeless Services Program • Strong Families Program (SFP) • Adult Protective Services (APS) • Family Violence Prevention Services • Teen Parent Assessment Program • Refugee Resettlement Services • Parent and Adolescent Support Services (PASS) • Emergency Rental Assistance Program (ERAP) • Low Income Home Energy Assistance Program (LIHEAP) <p><i>Non-DHS (“Optional”)</i></p> <ul style="list-style-type: none"> • DOH: Women, Infants, and Children (WIC) • OSSE: Subsidized Child Care <p><u>New Functionality:</u></p> <ul style="list-style-type: none"> • N/A

- General Comments

- The District plans to submit comments by February 28, 2013, to CMS
 - Because the District of Columbia is divided up into Wards, and counties are not applicable, we are asking for flexibility to replace “county” with “ward” on the Model Application.
 - ME&E stakeholders were encouraged to submit comments, as well, either to DHS/DHCF by Fri. 2/22/13 close of business, (to be included with the District comments), OR directly to CMS by Thur. 2/28/13, following the instruction found in the Federal Register notice.
- DHS is aware of the digital divide for certain portions of the District. Accommodations will be done to offer paper applications for residents who will not utilize the online functionality. However, these individuals will also be encouraged to contact a community assister or come into a DHS Service Center for help filling out the online application.

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- District residents who receive care under the Ryan White program need to be included in Release 3 in the Model Application.
- Regarding data sources for income verification, the District plans to use information from many sources, including, the Dept of Employment Services; the Work Number; the Offices of Tax Revenue, and others.
- Regarding selection and comparison of insurance plans: After the eligibility process has been determined, an applicant would be directed (on the dynamic online application) to a portion of the application that would provide insurance plans that are offered through the Exchange. That functionality is currently being built.
- People's fears need to be addressed to overcome disincentives to setting up their "My Account" feature.
- Concerns were raised about using some type of budget calculator to help an individual clarify using their tax data from the previous year for estimating income for two years ahead. This is going to be a complex issue for our population.
- A suggestion was raised for a list of documents that would be needed for filling out the application, to be posted at the beginning of the application.
- Concerns were raised that minimum requirements should be outlined for getting through an application. District staff have been asking CMS for over a year what constitutes a "complete" application for the purpose of starting the clock on eligibility determination timeframes. The issue has been raised to the HHS Office of General Counsel, but there is not, yet, an answer.
- The District will be using the Federal services for identity proofing.
- Suggestions were made to clarify that individuals not lawfully present can still apply for benefits for their children.

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Action Items:

Group	Description	Assigned To	Target Date
ME&E	Follow up on open questions above	All	3/14/13 (next mtg.)
	Submit comments on the Model Application to CMS	Deborah Alex Bernadette	2/28/13
	ME&E Stakeholders were encouraged to submit comments on the Model Application	All	By 2/22/13 (to DHS/DHCF) OR By 2/28/13 directly to CMS

Next Steps: Next ME&E Subcommittee Meeting scheduled for March 14, 2013