GOVERNMENT OF THE DISTRICT OF COLUMBIA
Child and Family Services

CFSA POLICY INDEX

The following governance documents can be found on CFSA's Online Policy Manual, under Program Policies, Administrative Issuances, General Administrative Policies, or Quick Reference Guides. To access HIPAA policies, please sign into the CFSA internal website and click the tab entitled "Policies and Practice."

The items in this document are organized alphabetically and formatted to provide ease for a keyword search.

Please direct all questions about the documents to cfsa.policies@dc.gov.

PROGRAM POLICIES	
Issue/Update Date	**Governance Name**
May 2, 2011	Adoption Subsidy
January 4, 2019	Appropriate Use of Social Media
October 12, 2018	Case Management of Children with Siblings in Foster Care
January 6, 2020	Child Fatality Review
April 15, 2020	Child Protection Register
September 16, 2023	Confidentiality
April 4, 2011	Critical Events
July 10, 2014	Diligent Search
August 26, 2019	Domestic Violence
February 28, 2011	Educational Services
September 17, 2019	Engaging Incarcerated Parents
April 28, 2014	Establishing a goal of APPLA
September 27, 2010	Facility Licensing
March 10, 2009	Fair Hearings
April 30, 2021	Family Team Meetings
July 17, 2022	Grandparent Caregivers Program
December 5, 2012	Healthy Horizons Assessment Center and Nurse Care Manager
February 24, 2010	HIV and AIDS
February 26, 2010	HIV, Sexual, and Reproductive Health Services
April 24, 2020	Hotline
May 27, 2022	In-Home Services
January 19, 2023	Initial Evaluation of Children's Health
July 6, 2020	Interstate Compact on Placement of Children (ICPC)
April 24, 2020	Investigations
February 16, 2015	Medical Consents
October 4, 2011	Medical Records Maintenance

PROGRAM POLICIES	
Issue/Update Date	**Governance Name**
August 13, 2020	Medication Administration and Management
April 16, 2018	Missing, Abducted, and Absent Children
August 24, 2018	Mobile Devices for Youth in Foster Care
November 26, 2018	Older Youth Services
May 26, 2022	Permanency Practice
June 30, 2015	Permanent Guardian Subsidy
April 5, 2019	Personal Identifiable Information
May 19, 2020	Placement and Matching
July 12, 2021	Placement Stabilization Staffing
November 23, 2022	Pre-Service and In-Service Training for Direct Services Staff
November 30, 2022	Pre-Service and In-Service Training for Family Support
November 30, 2022	Pre-Service and In-Service Training for Nurses and Nurse Care Managers
January 13, 2023	Preventative and Ongoing Healthcare
September 16, 2023	Protecting Children in Care from Identity Theft
January 21, 2020	Qualified Residential Treatment Program (QRTP)
September 9, 2010	Quality Service Reviews (QSR)
May 31, 2011	Relationship with Resource Parents
November 23, 2022	Resource Parent Training
July 18, 2022	Safety Plans
October 12, 2018	Standards for Safe Case Closure
September 20, 2011	Temporary Licensing of Foster Homes for Kin
March 4, 2019	Temporary Supervision of Children in Foster Care
November 26, 2018	Transition Services for Youth
June 12, 2012	Visitation
February 1, 2014	Youth Bullying Prevention
November 30, 2021	Youth Clothing Allowance
August 13, 2020	Youth Personal Allowance

ADMINISTRATIVE ISSUANCES	
Issue/Update Date	**Governance Name**
October 21, 2008	Bed Hold Payments
September 3, 2010	Bill of Rights for Youth in Care
March 10, 2022	BOND Program
November 4, 2022	Building Security Requirements
July 14, 2006	Children in the Workplace

ADMINISTRATIVE ISSUANCES	
Issue/Update Date	**Governance Name**
December 24, 2008	Children's Self-care and Care for Others
January 30, 2015	Community Papering
May 31, 2013	Compliance with the Indian Child Welfare Act
January 31, 2007	Conflict of Interest and Outside Employment
September 26, 2018	Consent or Waiver of Liability Forms for Children in Care
February 10, 2012	Contingency Hiring Guidelines
November 17, 2021	COVID-19 Vaccinations for Children in Out-of-Home Care
December 21, 2012	Demand Payments
October 1, 2007	Driver's Licenses for Youth in Care
October 3, 2008	Early Dismissal of Employees during an Emergency
June 23, 2014	Early Education and Child Care
July 17, 2015	Early Intervention Child Development Screening Process
October 8, 2010	Education and Vocation Assessments
April 6, 2018	Emergency Housing Assistance
July 1, 2008	Emergency Kinship Placements in Maryland
September 21, 2007	Emergency Protocol for Resource Providers
August 20, 2007	Employees Becoming Foster or Adoptive Parents
April 6, 2018	Engagement of Kin without Parental Consent
November 9, 2018	Facilitating Child Living Arrangements with Non-Custodial Parents
December 6, 2016	Financial Incentive
November 22, 2019	Gender Affirming Care for Youth in Foster Care
December 21, 2012	Gift Cards and Vouchers
August 16, 2011	Graduation Expenses
November 19, 2019	Immigration Status of Clients
November 26, 2018	Immunizations for Children in Foster Care
June 23, 2020	Implementing the Safe Haven Legislation
May 19, 2016	Incentives for Quality Assurance Activities
July 18, 2022	Informal Family Planning Arrangements (replaces Diversions Process at Investigations)
March 28, 2014	Inter-Office Work Station Moves
November 13, 2006	Job Readiness Services
May 12, 2006	Night Differential
May 12, 2006	Overtime Pay and Compensatory Time

ADMINISTRATIVE ISSUANCES	
Issue Date	**Governance Name**
July 12, 2006	Permanent Guardianship Disruptions
May 24, 2019	Placement Stability Incentive Payments for Resource Parents
May 22, 2006	Post-Secondary Education and Training Vouchers
June 6, 2006	Pre-College Services
February 6, 2018	Process for Requests for Letters of Support
January 9, 2017	Rapid Housing Assistance Program (RHAP)
April 23, 2021	Requesting Vital Records
April 3, 2018	Requirements for Youth in Contracted Independent Living Programs
February 29, 2012	Requirements of the Freedom of Information Act
June 28, 2017	Resource Parent Reimbursement for Property Damage
April 30, 2014	Scheduling the Use of Conference Rooms
January 9, 2017	Sex Trafficking Identification and Response
February 11, 2015	Sexually Transmitted Infections (STI) Screening Process
December 2, 2009	Sibling Connections
February 1, 2017	Specialized Opportunities for Youth (SOY)
July 30, 2007	Statement of Employment and Financial Interest
December 21, 2012	Student Health Care during Post-Secondary Education
July 7, 2009	Submission of Contract Action Packages
November 1, 2006	Substance Abuse Treatment
June 24, 2014	Summer Camp Subsidy Program
January 16, 2015	Transition of Youth to the Developmental Disabilities Administration (DDA)
September 26, 2018	Travel and Overnight Stays Involving Children in Foster Care
January 1, 2012	Unusual Incidents related to Children and Youth
January 8, 2021	Whistleblower Protection Act

GENERAL ADMINISTRATIVE POLICIES	
Issue/Update Date	**Governance Name**
April 7, 2010	Alternate Work Schedule (AWS)
February 10, 2023	Client Records Management
December 5, 2012	Communications
May 11, 2020	COVID Sick Leave Childcare
December 6, 2011	Customer Service Standards
March 29, 2012	Dress Code

GENERAL ADMINISTRATIVE POLICIES	
Issue/Update Date	**Governance Name**
November 29, 2022	Electronic Records Retention
July 8, 2019	Electronic Signatures
September 16, 2023	Employee Unusual Incident Reporting
January 27, 2023	Falsification of Records
June 2, 2017	Gender Identity and Expression
March 4, 2010	Grantmaking
September 14, 2010	Institutional Review Board
November 17, 2010	Issuance and Use of Laptops
August 2, 2007	Issuance and Utilization of Mobile Devices
November 8, 2012	Language Access Services
February 14, 2007	Mandatory Employee Drug and Alcohol Testing
May 30, 2012	MOU and MOA
March 26, 2012	Policy Development
May 4, 2010	Purchase Card
October 5, 2021	Secondary Traumatic Stress (STS)
July 14, 2011	Services for the Deaf and Hard of Hearing
November 18, 2022	Sexual Harassment in the Workplace
April 4, 2022	Social Work Internship Policy (replaces Student Intern Policy)
March 16, 2018	Telecommuting Program Guidelines
January 25, 2010	Travel
June 12, 2023	Vehicle Accountability
December 7, 2022	Workplace Violence Prevention

QUICK REFERENCE GUIDES AND FREQUENTLY ASKED QUESTIONS	
Issue/Update Date	**Governance Name**
May 22, 2018	Immunizations for Children and Youth in Foster Care: What Social Workers Need to Know
December 21, 2018	Use of Photography During CPS Investigations and Ongoing Foster Care Cases
April 1, 2008	Adverse Effects of Second-Hand Smoke
April 1, 2008	APPLA Goals
January 1, 2011	Case Planning for Permanent Guardianship
April 26, 2011	CFSA Travel Process
April 1, 2008	Child Passenger Safety
April 1, 2008	Choking Hazard Prevention
April 26, 2011	Diligent Search
April 25, 2010	Disability Benefits
March 1, 2007	Domestic Violence

QUICK REFERENCE GUIDES AND FREQUENTLY ASKED QUESTIONS	
Issue/Update Date	**Governance Name**
January 1, 2010	Education Decision Makers
April 26, 2011	Educational Stability
April 26, 2011	Elements of Good Documentation
August 4, 2011	Fair Hearings for Placement Changes
August 4, 2011	Fair Hearings for Service Appeals
January 1, 2011	Family Partnerships
August 4, 2011	Family Team Meetings
April 1, 2008	Food Sensitivities in Young Children
January 15, 2013	Health Care Coordination
January 15, 2013	Healthy Horizons Assessment Center and Nurse Care Manager Program
January 15, 2013	HIV and AIDS
January 15, 2013	HIV, Sexual, and Reproductive Health
January 14, 2013	Initial Evaluation of Children's Health
April 26, 2011	Language Access
January 15, 2013	Medical Consent
January 15, 2013	Medical Records Maintenance
October 12, 2011	Missing Children and Youth
June 17, 2008	Policy Development Process
June 17, 2008	Policy Unit Communications
January 15, 2013	Preventative and Ongoing Healthcare
January 15, 2013	Psychotropic Medication
April 1, 2008	Relationship with Resource Parents
January 1, 2010	Removal Notification to Relatives
April 26, 2011	Sibling Connections
April 8, 2013	Supervision and Self-Care of Children in Foster Care
September 21, 2011	Temporary Licensing of Kinship Foster Homes
December 8, 2010	Title IVE Eligibility for Youth Aged 18-21
October 17, 2011	Use of Private Vehicles for CFSA Business
July 21, 2004	Visitation