

STAAND Training Schedule

August 2027

(Most TRAINING CLASSES ARE HELD IN-PERSON at CFSA, 200 I St, SE)

	Monday	Tuesday	Wednesday	Thursday	Friday
TR 1					1
TR 2					
TR 3					9:00AM – 10:00AM STAAND Overview Support (Intake and Investigations) 11:00AM – 12:00PM STAAND Overview Support (Intake and Investigations) 1:00PM – 2:00PM STAAND Overview Support (Intake and Investigations) 3:00PM – 4:00PM STAAND Overview Support (Intake and Investigations)
TR 1	4	5 9:00AM – 4:00PM STAAND Clinical Case Management (Out of Home Unit) Refresher	6 9:00AM – 4:00PM STAND Clinical Case Management (In Home Unit) Refresher	7 9:00AM – 4:00PM STAAND Private Agency Placement Process (Invoicing)	8
TR 2	9:00AM – 12:00PM STAAND Ad Hoc Invoicing Process				
TR 3	9:00AM – 10:00AM STAAND Overview Support (Clinical Case Management) 11:00AM – 12:00PM STAAND Overview Support (Clinical Case Management) 1:00PM – 2:00PM STAAND Overview Support (Clinical Case Management)			9:00AM – 11:00PM STAAND Management Reports	9:00AM – 10:00AM STAAND Overview Support (Intake and Investigations) 11:00AM – 12:00PM STAAND Overview Support (Intake and Investigations) 1:00PM – 2:00PM STAAND Overview Support (Intake and Investigations) 1:00PM – 4:00PM

	3:00PM – 4:00PM STAAND Overview Support (Clinical Case Management)				STAAND Overview Support (Intake and Investigations)
TR 1	11	12	13	14	15
TR 2	STAAND: Clinical Case Management (PS39) Day 1	STAAND: Clinical Case Management (PS39) Day 2	STAAND: Clinical Case Management (PS39) Day 3	9:00AM – 4:00PM STAAND Provider “shell” Refresher	9:00AM – 12:00PM STAAND Ad Hoc Invoicing Process
TR 3	9:00AM – 10:00AM STAAND Overview Support (Clinical Case Management) 11:00AM – 12:00PM STAAND Overview Support (Clinical Case Management) 1:00PM – 2:00PM STAAND Overview Support (Clinical Case Management) 3:00PM – 4:00PM STAAND Overview Support (Clinical Case Management)		9:00AM – 11:00PM STAAND Management Reports	9:00AM – 11:00PM STAAND Management Reports	9:00AM – 10:00AM STAAND Overview Support (Intake and Investigations) 11:00AM – 12:00PM STAAND Overview Support (Intake and Investigations) 1:00PM – 2:00PM STAAND Overview Support (Intake and Investigations) 3:00PM – 4:00PM STAAND Overview Support (Intake and Investigations)
TR 1	18	19	20	21	22
TR 2		9:00AM – 12:00PM STAAND Ad Hoc Invoicing Process	9:00AM – 12:00PM STAAND Ad Hoc Invoicing Process	9:00AM – 12:00PM STAAND Ad Hoc Invoicing Process	
TR 3	9:00AM – 10:00AM STAAND Overview Support (Clinical Case Management) 11:00AM – 12:00PM STAAND Overview Support (Clinical Case Management)	9:00AM – 11:00PM STAAND Management Reports	9:00AM – 11:00PM STAAND Management Reports	9:00AM – 4:00PM STAAND Private Agency Placement Process (Invoicing)	9:00AM – 10:00AM STAAND Overview Support (Intake and Investigations) 11:00AM – 12:00PM STAAND Overview Support (Intake and Investigations) 1:00PM – 2:00PM

	Case Management) 1:00PM – 2:00PM STAAND Overview Support (Clinical Case Management) 3:00PM – 4:00PM STAAND Overview Support (Clinical Case Management)				STAAND Overview Support (Intake and Investigations) 3:00PM – 4:00PM STAAND Overview Support (Intake and Investigations)
TR 1	25	26	27	28	29
TR 2				9:00AM – 4:00PM STAAND Intake/Investigations (Refresher)	
TR 3	9:00AM – 10:00AM STAAND Overview Support (Clinical Case Management) 11:00AM – 12:00PM STAAND Overview Support (Clinical Case Management) 1:00PM – 2:00PM STAAND Overview Support (Clinical Case Management) 3:00PM – 4:00PM STAAND Overview Support (Clinical Case Management)	9:00AM – 11:00PM STAAND Management Reports	9:00AM – 12:00PM STAAND Ad Hoc Invoicing Process	9:00AM – 12:00PM STAAND Ad Hoc Invoicing Process	9:00AM – 10:00AM STAAND Overview Support (Intake and Investigations) 11:00AM – 12:00PM STAAND Overview Support (Intake and Investigations) 1:00PM – 2:00PM STAAND Overview Support (Intake and Investigations) 3:00PM – 4:00PM STAAND Overview Support (Intake and Investigations)

Most classes begin promptly at **9:00 am**. The CFSA attendance and tardiness policy states that participants arriving after the first 15 minutes of class will not be admitted and will be classified as "too late to attend" and treated as a "no-show".

STAAND R2 Training Course Descriptions

STAAND Hotline Intake and Investigations (R2)

Welcome to STAAND (Stronger Together Against Abuse and Neglect in DC)! Get ready to discover some exciting features and a new look at CFSA's Comprehensive Child Welfare System. The objective of

this course is to provide workers with the skills needed to efficiently navigate and utilize the STAAND system in their day-to-day roles. The course is tailored for Hotline Workers, Investigation Social Workers, Supervisors and Program Managers at CFSA. Workers will be introduced to essential features such as worker dashboards and alerts, guiding students through tasks like creating, updating and searching Person records. The course covers key activities including completing hotline reports, documenting allegations and findings, creating contact notes, tracking and completing initiation efforts, creating support plans, separation records and much more.

STAAND Clinical Case MGMT R2 (Out of Home Units)

Welcome to STAAND (Stronger Together Against Abuse and Neglect in DC)! Get ready to discover some exciting features and a new look at CFSA's Comprehensive Child Welfare System. The objective of this course is to provide workers with the skills needed to efficiently navigate and utilize the STAAND system in their day-to-day roles. The course is tailored for CFSA Social Workers, Private Agency Social Workers, Supervisors, and Program Managers. The course covers key activities including updating and searching Person records, creating case plans, assessments, court reports, separation records, family time plans, housing plans and contact notes. In addition, this training will guide users through requesting placements and much more.

STAAND Clinical Case MGMT R2 (In Home Units)

Welcome to STAAND (Stronger Together Against Abuse and Neglect in DC)! Get ready to discover some exciting features and a new look at CFSA's Comprehensive Child Welfare System. The objective of this course is to provide workers with the skills needed to efficiently navigate and utilize the STAAND system in their day-to-day roles. The course is tailored for CFSA Social Workers, Private Agency Social Workers, Supervisors, and Program Managers. The course covers key activities including updating and searching Person records, creating case plans, assessments, separation records, placement requests, community papering, family roadmap and contact notes. In addition, this training will guide users through requesting placements and much more.

STAAND Placement (R2)

Welcome to STAAND (Stronger Together Against Abuse and Neglect in DC)! Get ready to discover some exciting features and a new look at CFSA's Comprehensive Child Welfare System. The objective of this course is to provide workers with the skills needed to efficiently navigate and utilize the STAAND system in their day-to-day roles. The course is tailored for CFSA Resource Development Specialist, Placement team members. The Placement course will provide Resource Development Specialists and Placement team members with the knowledge to manage placement requests in STAAND. The course covers key activities including reviewing placement requests, documenting placement efforts, and much more.

STAAND Provider (R2) "Shell"

The Provider Shell training is designed for various staff members who are responsible for entering placement and service provider records in STAAND. These providers can be contracted or non-contracted providers including licensing/relicensing teams: kinship; service vendors, etc. Training will include an overview of the STAAND Provider module, and how to create/update Provider profiles; enter household members; license information, service lines, make available, etc. Note: The Licensing workflow will be done in a future phase.

STAAND Ad Hoc Invoicing Process (formerly Demand Payments)

Welcome to STAAND (Stronger Together Against Abuse and Neglect in DC)! Get ready to discover some exciting features and a new look at CFSA's Comprehensive Child Welfare System. The objective of this course is to provide staff with the skills needed to efficiently navigate and utilize the STAAND system

in their day-to-day roles as it relates to submitting ad hoc invoices for payments. The course is tailored for CFSA and Private Agency staff. The course covers key activities including entering invoices for a provider or child; if not available, how to create a provider record for invoices; if not already listed, how to create service lines. The invoice will include entering the invoice, requesting two- tier approval before the invoice is sent to Accounts Payable to begin the payment process.

STAAND Overview Support – Clinical Case Management

This one-hour session is designed to provide an overview of basic navigation of STAAND including searching for records to prevent duplications, accessing person records, accessing and completing the placement questionnaire, and approval flow.

STAAND Overview Support – Intake and Investigations

This one-hour session is designed to provide an overview of basic navigation of STAAND including searching for records to prevent duplications, accessing person records, accessing and completing the placement questionnaire, case connecting, linking referrals and approval flow.