

---

## FACES.NET CASE TIMELINE

---

**CREATION DATE:** October 5, 2012

### Pointers to Remember:



#### Case Timeline Overview

The FACES.NET Case Timeline enhancement will provide graphical representation of case milestones using a timeline. The Case Timeline will also represent critical case events on an interactive timeline and provide navigation to milestone events quickly from the timeline.

1. The case timeline is designed to show workers the history of each case from the time an investigation is completed through case closure using pre-defined events.
2. The Case Timeline display will be available to all workers having access to the Case.
3. The Case Timeline Display Items or events of the case will be displayed according to dates.
4. All Clients listed within a case will appear on the timeline, as applicable.

#### Steps Include:

*First, place Case into focus.*

**Step 1:** Hold cursor over **Case, Summary.**

**Step 2:** Click on **Case Timeline.**

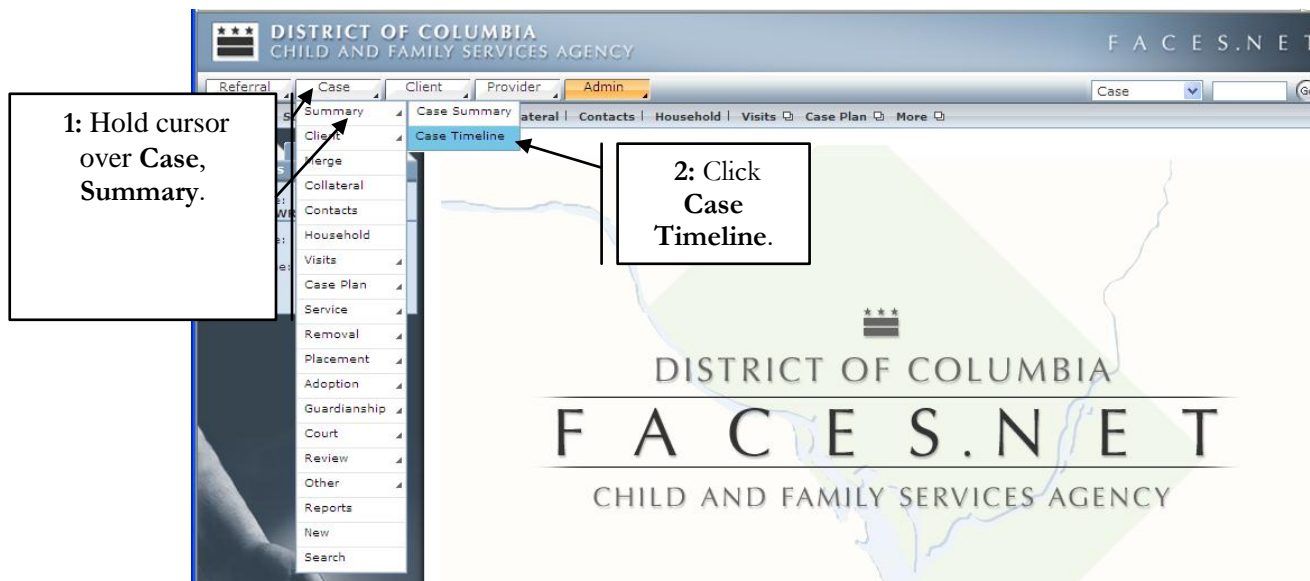


Figure 1

The Case Name will be displayed at the top of the Timeline (See Figure 2).

The timeline consists of four significant visual and control elements, as detailed below.

- **Timeline Marker:** Each event is displayed by a colored dot, with a letter in the center. The letter will represent the color of the dot. Each color will always represent the same titled event. Each marker is accompanied by a label identifying the event. If multiple events occur at the same time, markers will stack vertically within the display.
- **Timeline Marker Pop Up:** When the user selects a colored dot, a window will display basic information about the event. The window will remain open until the close button is selected (represented by an “X” in the upper right corner of the window) or user exit the screen. Each window will also note the event label and link to a relevant screen.
- **Zoom Control:** Sliding the zoom control up or down will allow the user to zoom in (+) and zoom out (-) on the timeline. Zooming controls the amount of time displayed. Zooming out displays more time in the timeline (scrolling down), and zooming in displays less time (scrolling up). Zooming out provides a bigger overall picture. Zooming in is better for viewing details of shorter time periods.
- **Pan Control:** Scrolls the timeline from left and right.

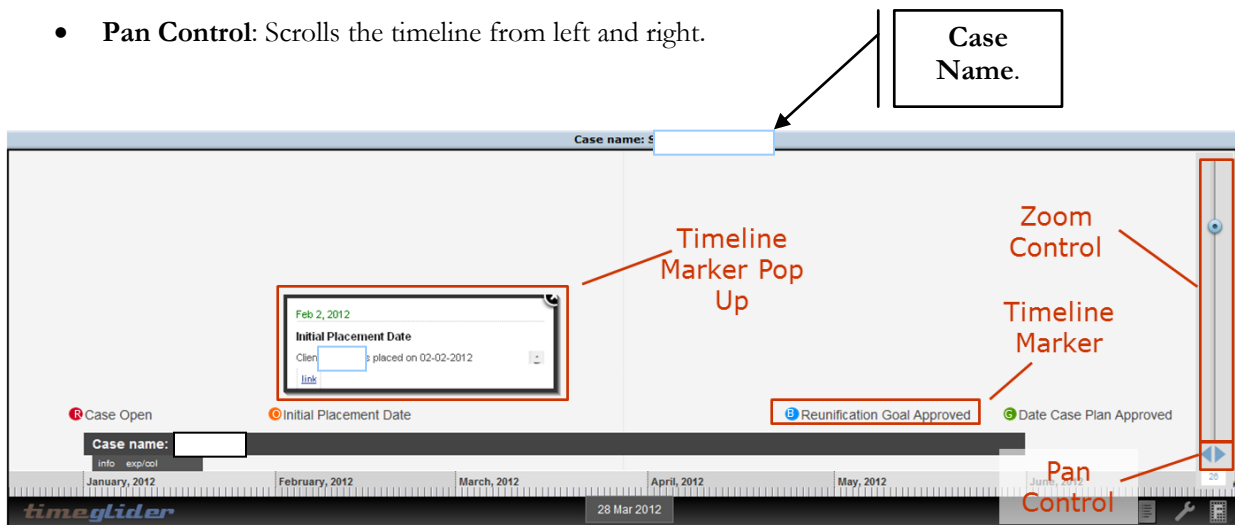
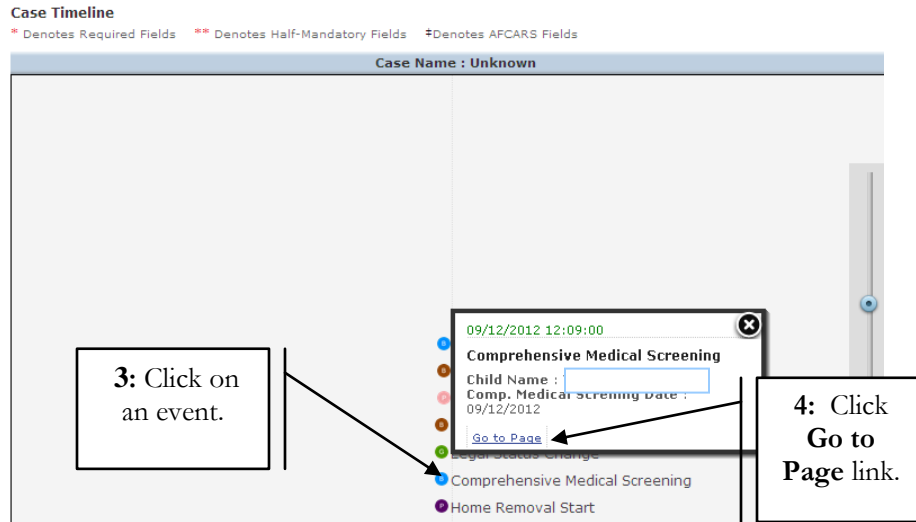


Figure 2

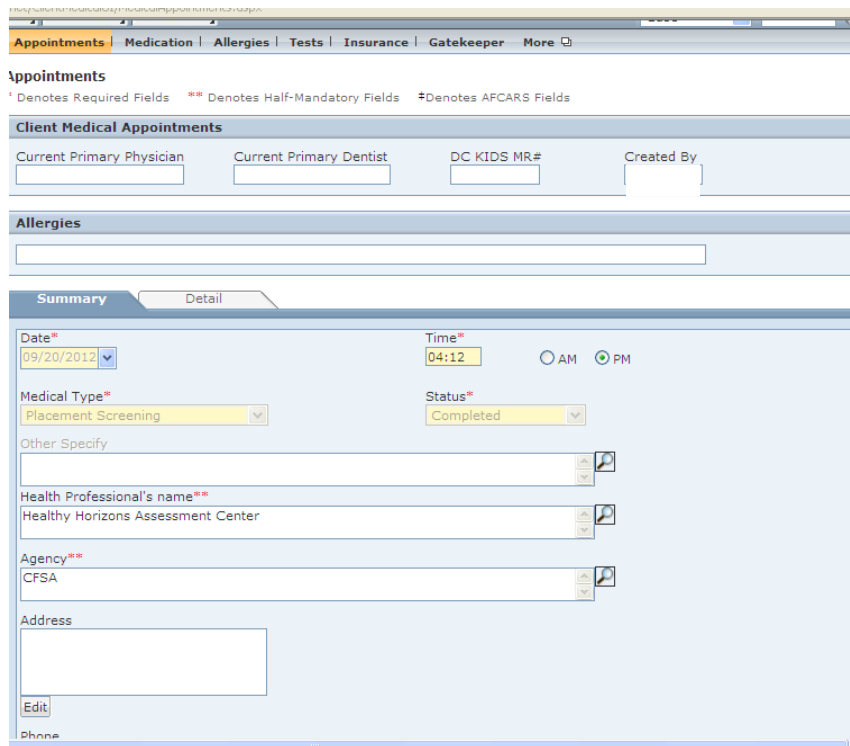
**Step 3:** Click directly on a Case Timeline Display Item or event (Example: Comprehensive Medical Screening) to view high level details. (See Figure 3).

**Step 4:** Click on **Go to Page** link within the timeline Marker Pop Up to view additional details regarding that event. This will take you directly to the screen module in FACES.NET.



**Figure 3**

**Step 5:** View details regarding the event in FACES.NET (See Figure 4).



**Figure 4**

**Note:**

- The timeline will display all events beginning in the last 12 months from this new FACES.NET system enhancement (11/11/12).
- To navigate back to the case timeline, go back to Case, Summary and Case Timeline.

*If you have any additional questions, please call the HelpDesk at (202) 434-0009 Last Updated: 11/13/2012*

## CASE TIMELINE DISPLAY ITEMS/EVENTS

 = Legal Status Change

 = Court Hearing

 = Placement Start

 = Home Removal Start

 = Home Removal End

 = Comprehensive Medical Screening

 = Comprehensive Dental Screening

 = Case Open

 = Case Closed

 = Permanency Goal Creation

 = Investigation Closed

<i>Event</i>	<i>Dot Label</i>	<i>Color Coding</i>
Case Open	Case Open	Pink
Case Closure	Case Closed	Pink
Investigation Closure	Investigation Closed	Black
Court Hearings	Hearing	Red
Permanency Goal Creation	Permanency Goal Creation	Orange

<i>Event</i>	<i>Dot Label</i>	<i>Color Coding</i>
Placement Start Date	Placement Start	Brown
Home Removal Start	Home Removal Start	Purple
Home Removal End	Home Removal End	Purple
Comprehensive Medical Screening	Comp. Medical Screening	Blue
Comprehensive Dental Screening	Comp. Dental Screening	Blue
Legal Status Change	Legal Status Change	Green