

GOVERNMENT OF THE DISTRICT OF COLUMBIA

Child and Family Services Agency



INFORMATION FORM — LETTER OF SUPPORT (“LS”)

TO: Cory Chandler, General Counsel, Office of the General Counsel

FROM: DATE: / /2018

SUBJECT:

I. WHO AT CFSA COULD PROVIDE DETAILED INFORMATION FOR THE LS:

Name: Email: Desk Phone: Cell:

II. IS THIS THE FIRST LS FOR ENTITY? (Check One): [] Yes [] No (attach a copy of most recent LS)

III. ATTACH A DRAFT OF THE LS OR RESPOND TO THE QUESTIONS BELOW.

(if a draft letter is provided, please make sure the draft contains the information responsive to the questions below or provide responses to the questions below in addition to the draft letter)

IV. YOUR DETAILED RESPONSES TO THE QUESTIONS BELOW MAY BE INCLUDED IN THE LS. DESCRIBE:

The legal name of entity CFSA is supporting:

The name and title of the addressee of the LS:

The address of the entity:

The grant/funding number and program title:

If applicable, the particular statutes or regulations that drive the request for funding or the program:

The entity's mission:

How the entity's mission benefits child welfare:

CFSA's relationship to the entity:

The length of time CFSA has been working with the entity:

How the grant or program will heighten CFSA's services, generally speaking, such as family stabilization, reunification, foster care, adoption, and supportive community-based services that enhance the safety, permanence and well-being of abused, neglected, and at-risk children and their families in the District:

Specifically, how the award of funding or the program will directly impact CFSA program(s) or mission; list anticipated outcomes:

Your knowledge and understanding of the entity that affirms CFSA support (e.g., firsthand knowledge in working with program, supervising staff):

Any additional info:

V. OFFICE OF GENERAL COUNSEL REMARKS: